https://www.learning-agreement.eu/

- 3-part agreement between you, your program director/Erasmus coordinator at SLU, and your host university.
- Prepared online via OLA portal.
- Your progress saves automatically once you complete each page.



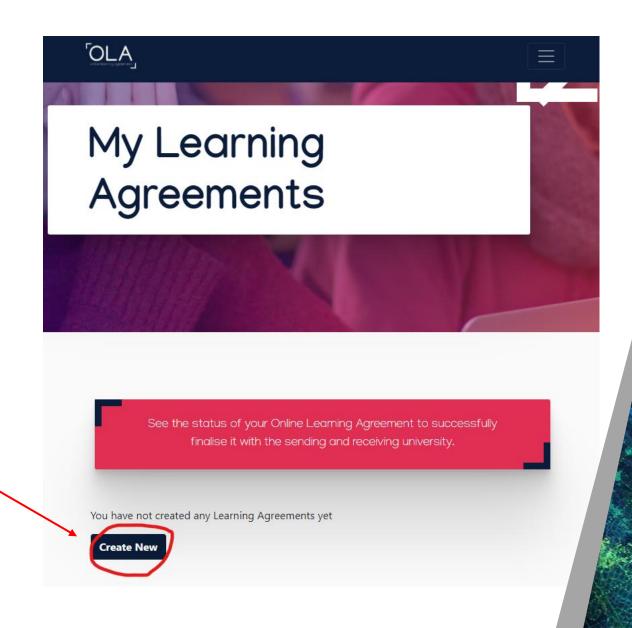




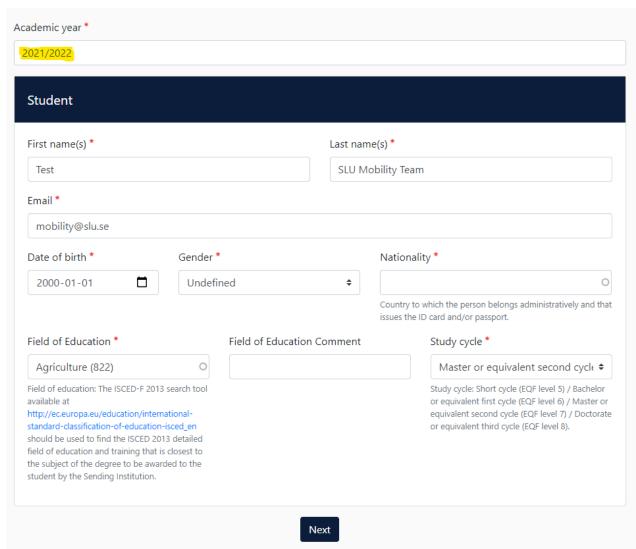


Instructions for your OLA

- Go to https://www.learning-agreement.eu/ to create an account.
- Once you have created an account, click 'Create New' (OLA).
- It will ask you to choose mobility type: Semester mobility

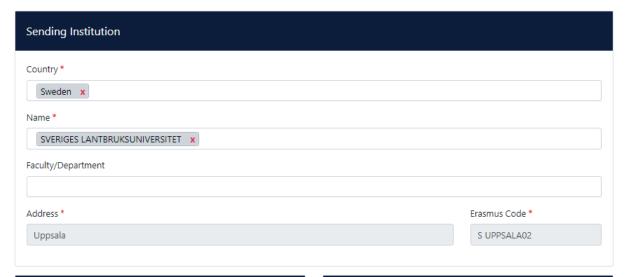






- Edit the academic year to 2021/2022.
- Your info should populate automatically from when you created your account – but you can edit it here if you want.
- If you study at bachelor level now but will study at master level during your exchange, select 'Master or equivalent second cycle' for Study cycle.



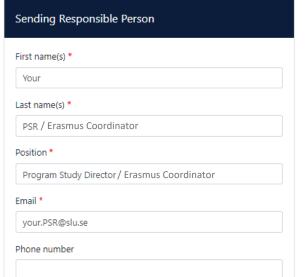


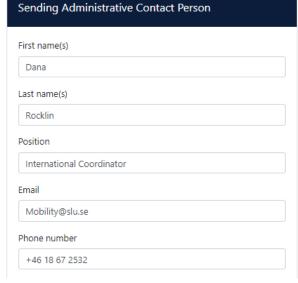
Choose SLU as Sending Institution, NOT your department.

 Sending Responsible Person is your <u>Program</u> <u>Director/Erasmus Coordinator</u> (see contact information here). Input their contact information.

 Sending Administrative Contact Person is the Mobility Team. Our contact info is listed here, and can be found on the Student Web.

 Be sure to write <u>Mobility@slu.se</u>, otherwise it won't come to us.





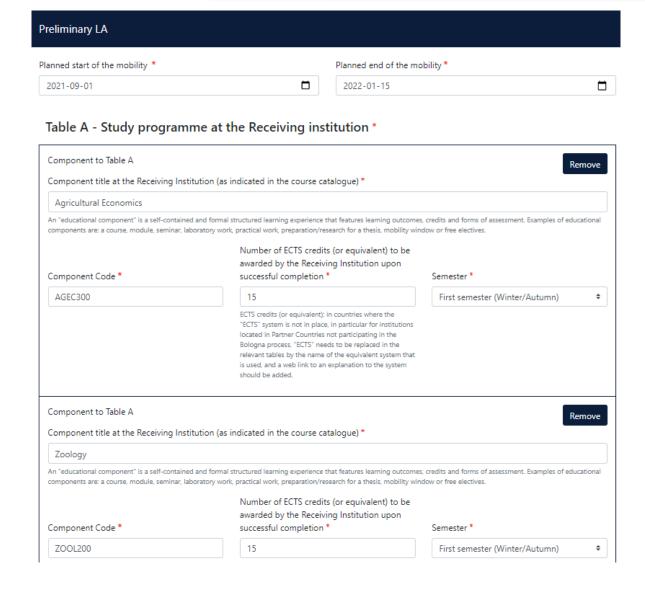


Receiving Institution	
Country *	
Country * Norway x	
Name *	
Norwegian University of Life sciences x	
Faculty/Department	
Address *	Erasmus Code *
71001033	Elesinas eede
Aas	N AS03 Receiving Administrative Contact Person
Aas Receiving Responsible Person	N AS03
Receiving Responsible Person First name(s) *	Receiving Administrative Contact Person
Aas Receiving Responsible Person First name(s) *	Receiving Administrative Contact Person
Aas Receiving Responsible Person	Receiving Administrative Contact Person First name(s)
Receiving Responsible Person First name(s) * Last name(s) *	Receiving Administrative Contact Person First name(s) Last name(s)

 Choose your host country and university.

 Receiving Responsible Person and Receiving Administrative Contact Person may be the same person. Ask your host university who they want you to write.



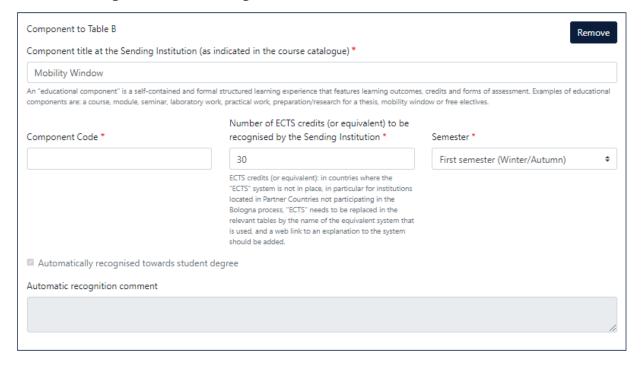


 Add the official term dates of your host university.

- <u>Table A:</u> courses you will take at your host university during your exchange.
- Component code: course/module code (can be found in the course catalogue usually).



Table B - Recognition at the Sending institution *



- <u>Table B:</u> equivalency of your courses back at SLU – ask your PSR/Erasmus Coordinator for help.
- Common components include: "Mobility Window," "Thesis" or "Elective courses."
- Component code: if your PSR/Erasmus Coordinator tells you something to write, do that. If not, write "N/A."



- When your LA is complete, you sign it first.
- Once you sign it, then it will get sent automatically via email to your PSR/Erasmus Coordinator, then the host university to review and sign.
- All 3 parties must sign for it to be complete.
- If your courses change, DON'T WORRY!
 You can make adjustments later.

