

Engage with our students



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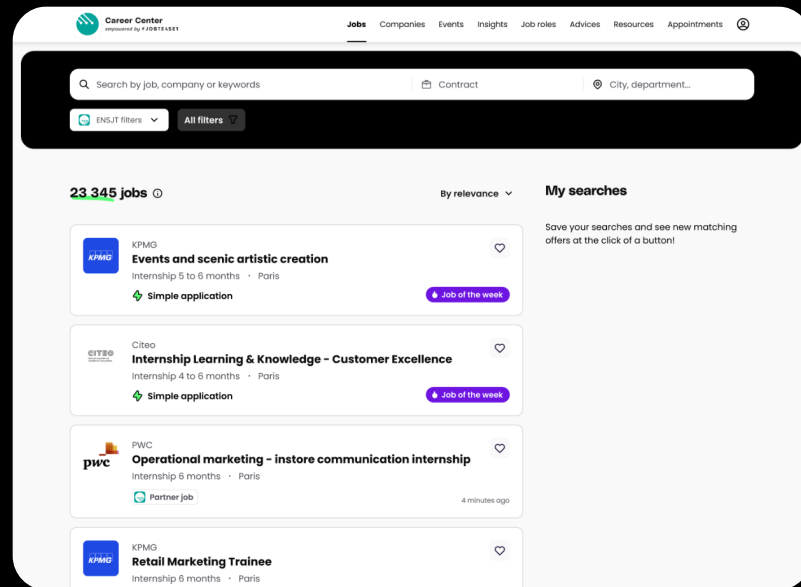
Explore our **Career Center** !

What is the Career Center ?

JobTeaser's Career Center is Europe's leading career platform for young talent, used by **over 800 institutions** and customized for each of them.

It provides a range of resources to support students and recent graduates with their career guidance and job placement : job descriptions, company pages, advice articles, recruitment events, and of course... numerous job ads !

To connect with our talent, simply create an account on our Career Center !



Interested in our students ?

You have **two options***

Recruiter account

The recruiter account allows you to **post your job ads** on our Career Center.

By posting your job ads on our Career Center, you can track their progress in real-time (school validation, number of views, applications), archive them or repost them.

The Career Center also provides you with a job ad management system: you can pre-select or reject candidates directly from your account.

Company account

Like the recruiter account, the company account allows you to **post job ads**.

It is more comprehensive, as it also enables you to **create your company page**. This space allows you to showcase what you offer to our students by sharing social media links, presentation videos, and key information about the company.

Additionally, you can benefit from extra features, such as the option to create events for your students (upon request).



How to choose ?

You cannot have two accounts, you need to choose :

- If you only want to post job ads : create a **recruiter account**.
- If, in addition to posting job ads, you also want to enhance your employer brand with our students: create a **company account**.

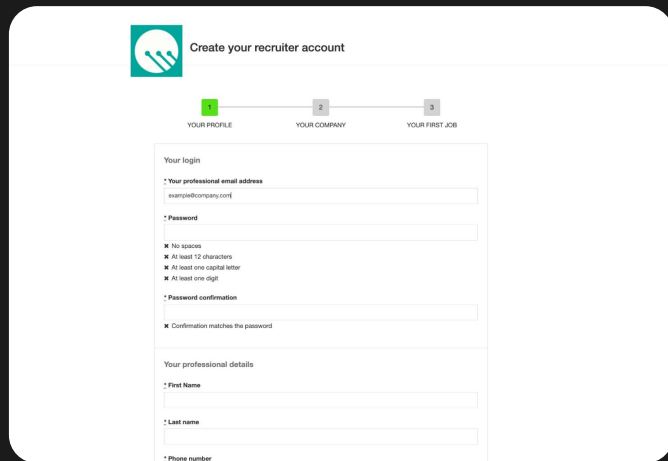
This is for companies that are **not JobTeaser clients. If you are a client, please log in to your JobTeaser client area / back office and select our school from the list of Career Centers to target when publishing your offer.*

Create a recruiter account

How to set up your **recruiter account**

1. CREATE YOUR ACCOUNT

Use [this registration link](#) and add your information to complete your profile.



The screenshot shows a registration form titled "Create your recruiter account" with a progress indicator at the top showing three steps: 1. YOUR PROFILE (highlighted in green), 2. YOUR COMPANY, and 3. YOUR FIRST JOB. The form is divided into two main sections: "Your login" and "Your professional details".

Your login

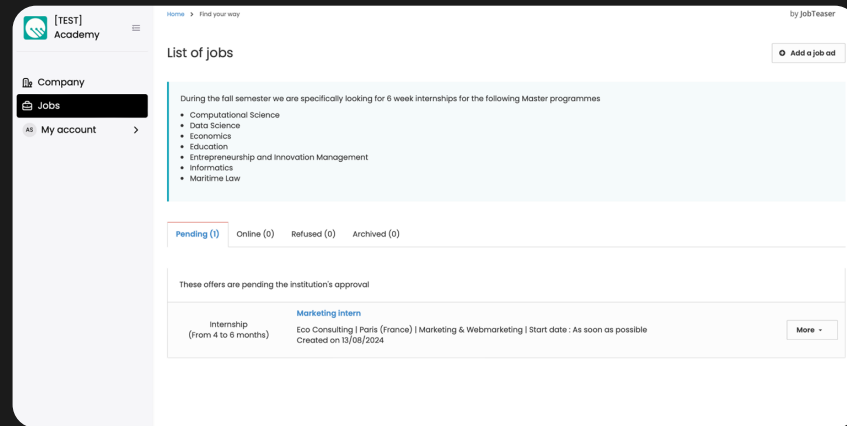
- Your professional email address:
- Password:
- Password confirmation:
- Confirmation matches the password:

Your professional details

- First Name:
- Last name:
- Phone number:

2. ADD A JOB AD

To add a job ad, click on **“Create my first job ad”** once the account is set up or log in to your account, go to **“Jobs”** and then click on **“Add a job ad”** at the top right of the page.



The screenshot shows the "List of jobs" page in the [TEST] Academy interface. The page has a sidebar with navigation options: "Company", "Jobs" (highlighted), and "My account". The main content area displays a list of job offers.

List of jobs

During the fall semester we are specifically looking for 6 week internships for the following Master programmes

- Computational Science
- Data Science
- Economics
- Education
- Entrepreneurship and Innovation Management
- Informatics
- Maritime Law

Filters: Pending (1) | Online (0) | Refused (0) | Archived (0)

These offers are pending the institution's approval

Internship	Marketing Intern
(From 4 to 6 months)	Eco Consulting Paris (France) Marketing & Webmarketing Start date : As soon as possible Created on 11/08/2024

More -

How to set up your *recruiter account*

3. COMPLETE THE FORM

Fill out the required fields (*) accurately.

The screenshot shows the 'About the position' section of the 'Create a new job ad' form. It includes the following fields and options:

- Title:** A text input field.
- Contract type:** A dropdown menu.
- Job category:** A dropdown menu.
- Start date (MM/YYYY):** A date picker with a calendar icon, set to 'As soon as possible'.
- Location(s):** A dropdown menu with a purple callout box that says 'Provide the full address' and 'Calculating their future commute time can help students picture themselves in the role.'
- Remote work:** A section with a radio button selected for 'Remote work occasionally allowed' and a checkbox for 'Full-time remote allowed'.

Choose where the student should apply: directly on JobTeaser or on your website? We recommend staying on JobTeaser for a better user experience and better tracking of your job ads. With this option, whenever a student applies, you will receive an email containing their CV and cover letter.

The screenshot shows the 'Application process' section of the 'Create a new job ad' form. It includes the following fields and options:

- Application process:** A section with a radio button selected for 'By email and on JobTeaser (recommended)'. Below it is a text input field for 'Email address' with the value 'email@domain.com'.
- Documents requested from candidates:** A section with a dropdown menu set to 'Choose CV only to simplify the process for candidates.' Below it are three radio button options: 'CV only (Recommended)', 'CV & short text (1000 characters)', and 'CV & cover letter (PDF or .doc)'. The 'CV only' option is selected.
- External website or ATS link:** A radio button option that is not selected.
- Archiving date:** A date input field with the value '09/12/2024' and a calendar icon.



How to set up your *recruiter account*

4. REVIEW AND PUBLISH

Once all fields are filled out, simply check that the information is correct and publish the offer.

Create a new job ad

1 - Job details 2 - Application 3 - Preview

Summary of my job ad

About the position Edit

Title Marketing intern	Job category Marketing & Webmarketing
Contract type Internship	Maximum duration -
Fixed or minimum duration 6 months	Location London, England, United Kingdom
Start date (MM/YYYY) September 2024	Tags -
Remote work Remote work occasionally allowed	
Study level needed Bachelor level or equivalent	

Job description Edit

We are looking for a dynamic and motivated marketing intern to join our team.

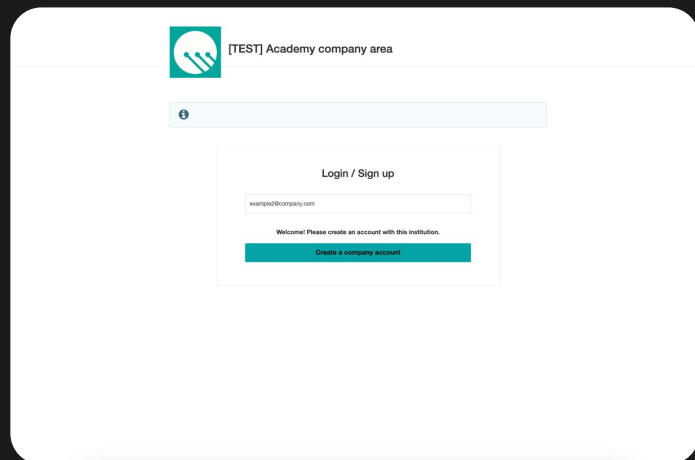
Quit Publish

Create a company account

How to set up your **company account**

1. CREATE YOUR ACCOUNT

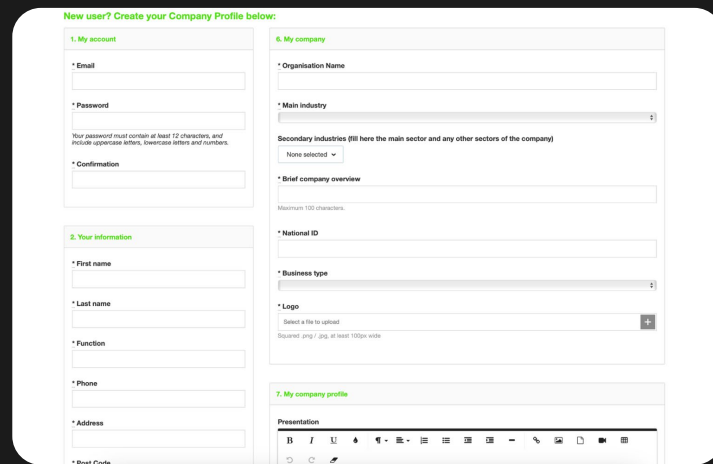
Use [this registration link](#) and enter your email address.



The screenshot shows the "[TEST] Academy company area" header with a logo. Below it is a navigation bar with an information icon and a search bar. The main content area features a "Login / Sign up" section with an email input field containing "example@company.com" and a blue "Create a company account" button. A message below the button reads: "Welcome! Please create an account with this institution."

2. CREATE YOUR COMPANY PAGE

Fill out all the required fields, click on "**Create a company account**" and wait for our institution to validate your page. Please ensure that you complete your page thoroughly so that it is as relevant as possible for our students.



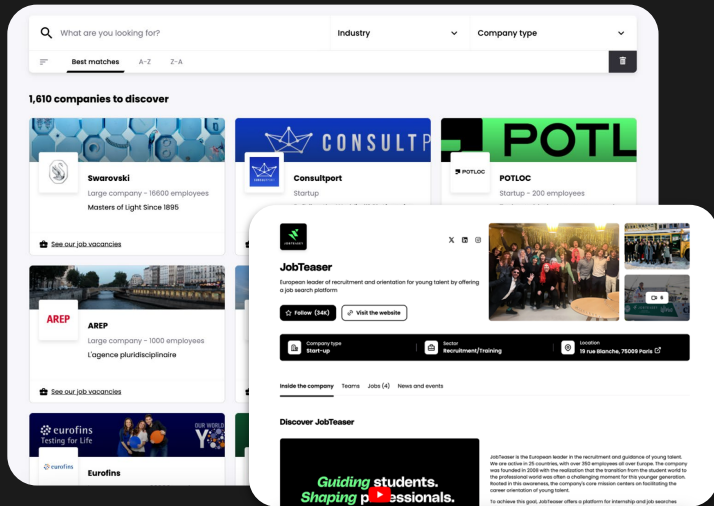
The screenshot displays a multi-step registration form titled "New user? Create your Company Profile below:". The form is divided into several sections:

- 1. My account:** Includes fields for * Email, * Password (with a note: "Your password must contain at least 12 characters, and include uppercase letters, lowercase letters and numbers."), * Confirmation, and * National ID.
- 2. Your information:** Includes fields for * First name, * Last name, * Function, * Phone, and * Address.
- 3. My company:** Includes fields for * Organisation Name, * Main industry (dropdown menu), Secondary industries (with a note: "Secondary industries (fill here the main sector and any other sectors of the company)"), * Brief company overview (with a note: "Maximum 100 characters."), * Business type (dropdown menu), and * Logo (with a note: "Select a file to upload" and "Supported: png / jpg, at least 100px wide").
- 4. My company profile:** Features a rich text editor for the company presentation, with a toolbar containing various text and image formatting options.

How to set up your **company account**

3. PROFILE VISIBILITY

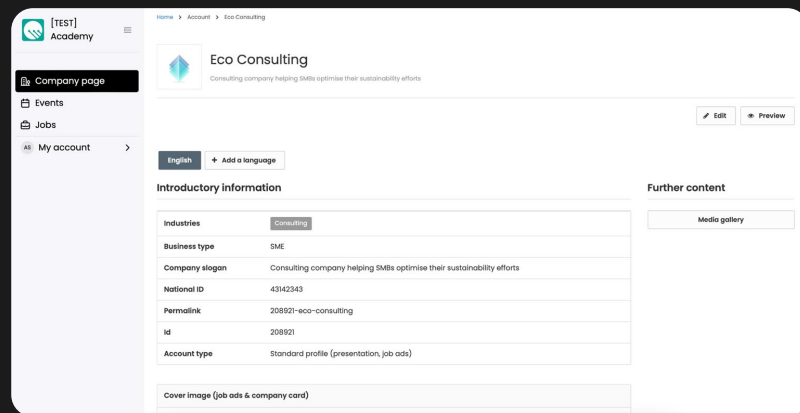
Once approved, your company page will be visible to our students.



4. MANAGE YOUR ACCOUNT

Update the information on your company page by clicking **"Edit"**. Click **"Preview"** to see the front office version visible to students.

Go to the **"Jobs"** tab to post job opportunities for our students.



Our students thank you !

We hope this guide has been helpful to you.

If you have any questions, please contact us at slukarriar@slu.se